

**MINUTES OF
REGULAR MEETING OF THE DIRECTORS OF
THE OKLAHOMA DEVELOPMENT FINANCE AUTHORITY
September 27, 2023**

The Directors of the Oklahoma Development Finance Authority held a Regular Meeting at 10:00 a.m. on Wednesday, September 27, 2023, at the Frisco Conference Center, 101 S. 4th Street, Clinton, Oklahoma.

The following members of the Authority were PRESENT:

Mr. Keith Ventris, Chairman
Mr. Peter Carey, Secretary
Mr. Matt Caldwell, Member
Mr. Bridger Cox, Vice Chairman
Mr. D.R. Shipley, Member

The following members of the Authority were ABSENT:

Mr. Hank Bradley, Member
Mr. Hopper Smith, Ex-Officio

Others attending the meeting were members of the Oklahoma Development Finance Authority staff and other guests representing firms doing business with ODFA, who are listed on the Attendance Register which is kept in the original meeting file.

ROLL CALL

Chairman Ventris called the meeting to order and requested a roll call from the Assistant Secretary, after which he declared a quorum present.

In response to a question by Chairman Ventris, it was reported that notice of the Regular Meeting of the Authority was filed in the office of the Oklahoma Secretary of State and public notice of this meeting was posted in prominent view at the Frisco Conference Center, 101 S. 4th Street, Clinton, Oklahoma, twenty-four (24) hours prior to this meeting excluding Saturdays, Sundays, and legal holidays, all in compliance with the Oklahoma Open Meeting Act.

Chairman Ventris introduced his wife Michelle Ventris and asked everyone in the meeting to stand up and introduce themselves starting at the back of the room.

Mr. Stoner introduced himself and added that for the first time in 13 years we are missing the President/CEO, Mr. Michael Davis. Mr. Stoner stated that Mr. Davis was sick and yesterday he let him know he might want to be prepared in case he was unable to make the meeting.

Mr. Stoner added that the facility at the Frisco Conference Center is a fantastic venue, and he has attended a handful of meetings over the last two years at the Center. Mr. Stoner then gave a quick presentation over the Oklahoma Finance Authorities.

APPROVAL OF MINUTES OF THE MEETING OF AUGUST 30, 2023

Minutes of the meeting held August 30, had been sent electronically to the Board Members prior to the meeting and the reading was waived. Mr. Shipley made a motion to approve the minutes as transmitted. Mr. Carey seconded the motion. All members present voted Aye.

FINANCIAL REPORT

Mr. Stoner stated that on pages 9 and 10 of the Board packets are the trended balance sheet and income statement. There is not a tremendous amount of month-to-month change. We are continuing to manage our cash and investments. There is a decrease in cash and an increase in investments from July to August. We were able to invest in additional US Treasuries. The Authority continues to manage a 2-year laddered strategy. The Authority has blended 3-month, 6-month and 9- month U.S. treasuries that are yielding 5.37 versus our cash yielding 2.64. This was a good trade off. On the income statement most of the variances again come from the change in interest rates affecting interest income and interest expense. The net income for FY'24 is \$384,000 versus \$378,000 for FY'23. There isn't a lot of variation year over year.

Chairman Ventris asked if there were any questions or comments concerning the report. Hearing none, he asked if there was a motion. Mr. Caldwell made a motion to approve the financial report, as presented. Mr. Carey seconded the motion. All members present voted AYE.

NEW LOAN APPLICATIONS/PROJECTS

A. Oklahoma Development Finance Authority (ODFA) – \$850,000 Oklahoma Community Economic Development Pooled Finance Act Award (Navico Project)

Discussion and possible with respect to a resolution acknowledging receipt of a Determination Letter from the Oklahoma Department of Commerce (“ODOC Determination Letter”); implementing the financial incentive described in the ODOC Determination Letter, namely, the Oklahoma Community Economic Development Pooled

Finance Act (The Navico Project), Series 2023, in an aggregate principal amount estimated at \$850,000 (the "Award"); approving and authorizing the execution and delivery of a Funding Agreement and other related documents; and containing additional matters relating thereto.

Ms. Harris stated that the summary for Navico was on page 21 of the board packet. This application is for \$850,000 Oklahoma Community Economic Development Pooled Finance Act Award for the Navico Project. Ms. Harris then introduced Mr. Schroeder who gave a presentation of the project.

The Oklahoma Department of Commerce has identified the project is a net positive benefit to the State of Oklahoma and has issued an incentive award of \$850,000 that will be paid out over the next three years.

Mr. Cox made a motion to approve the project. Mr. Caldwell seconded the motion. Upon Roll Call, the vote was as follows:

AYE: Carey, Caldwell, Cox, Shipley, Ventris
NAY: NONE

REVIEW AND POSSIBLE APPROVAL OF TRAVEL CLAIMS

Mr. Shipley made a motion to approve the travel claim. Mr. Cox seconded the motion. All members present voted AYE.

DISCUSSION AND POSSIBLE ACTION AS TO COMPENSATION TO OIFA EMPLOYEES

Mr. Shipley made a motion to approve the compensation as presented. Mr. Carey seconded the motion. Upon Roll Call, the vote was as follows:

AYE: Carey, Caldwell, Cox, Shipley, Ventris
NAY: NONE

PRESIDENT'S REPORT

Mr. Stoner reported that on pages 18-20 of the Board packet is the summary report of Business Expansion Incentive Program that is provided each month. There are seventy-seven projects with a total of \$85 million for the Business Expansion Incentive Program that the Authority is currently managing. There is still \$115 million of available capacity in the program.

Mr. Stoner noted that the OIEP annual program has 178 companies that we are continuing to work with. This week is a big deadline week for this program. On September 29th at 5:00 p.m. is the deadline for the companies to submit their 10% spend. This 10% spend is required to be documented and submitted to the Oklahoma Department of Commerce so that the companies can stay in the program. Last Friday there were fifty companies that we were still working with to get their information. As of this morning we were down to twenty-five companies. So far, we have disbursed about \$3.5 million of the \$13.5 million award and we will continue to work this program.

Next Mr. Stoner stated that there will be a second issue for the Real Property Master Lease Program for the State Regents Higher Education. This issue will be before the Council of Bond Oversight next month for \$3.5 million. We will be looking to price these bonds in mid-November. BOSC has offered for anyone from the Board that would like to see the pricing of the bonds and how they go about finding buyers for them are welcome to attend this pricing. This will be on or around the November 15th and the closing will be by the end of November. There is also another equipment project that is being evaluated. We are currently waiting on Sherri Mauck with the State Regents to let us know if OU will have an equipment lease.

Mr. Stoner added that there is good news with utility securitization. He reported that Summit made their first payment and went through their first true up process and ended up reducing the customer impact. There is a semi-annual process where they evaluate all the funds that come in versus what was needed for debt service, and they adjust the charges. Summit will be able to reduce the impact to its customers and their ratings were affirmed this last week. All the utilities have now been through the first payment process; and they have all had their ratings affirmed and they have been through the first true up process. On Monday of this week, the Oklahoman ran an article and there was an audit that Commissioner Hiatt provided to the Governor, Speaker, and Pro Tem for ONG and that was the evaluation of all the dollars that were paid to Bondholders and paid by customers. There was a one-page audit provided and Commissioner Anthony provided a critique of his counterparts and the process that it went through. The article outlined what Commissioner Anthony's concerns were. This is nothing different or new with his questions.

Lastly, Mr. Stoner added that we are continuing to work with the auditors. The ODFA auditors have been in the office the last couple of days. The auditors will be at the October meeting to present the audits.

Mr. Stoner stated that this concluded the President's Report. Chairman Ventris made note that no formal action was taken during the President's report.

ADJOURNMENT

Chairman Ventris asked if there were any announcements. Hearing none, he asked if there was a motion to adjourn. Mr. Cox made a motion to adjourn. Mr. Caldwell seconded the motion. All members present voted AYE.

These minutes officially approved and adoption this 25th day of Oct., 2023.

Keith Ventris

Chairman

SEAL

Peter H. Amy

Assistant Secretary

